

Dear Parent:

Students and parents annually receive, at the beginning of the school year or upon entering during the year, a student handbook containing the rules and regulations for school and school-related activities. The Board directs the administration to make all students aware of the student code of conduct. According to Ohio Revised Code 3313.20; 3313.66; and 3313.661, the State Board of Education minimum standards 3301-35-03, and Wheelersburg Board of Education policy, **it is necessary for you to sign and return this notice.**

A student who fails to comply with established Wheelersburg Local School District rules as stated in the adopted Student Handbook, the Board Policy manual, or with any reasonable request made by school personnel on school property and/or at school related events will be dealt with according to approved student discipline regulations as outlined in the student handbook.

The school District proposes to designate the following personally identifiable information contained in a student's education records as "directory information", and it will disclose that information without prior written consent, except when the request is for a profit-making plan or activity.

1. student's name
2. student's address
3. student's date of birth
4. student's extracurricular participation
5. student's achievement awards or honors
6. student's weight and height, if a member of an athletic team

**After reading the handbook, please sign this form and have your child sign it and return it to school as soon as possible.**

Your signature on this form will also serve as a permission form for all school field trips. Information concerning the field trips will be provided in advance. Thank you for your cooperation in this matter.

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Student's Name \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_